

Day Camp Instructor

Burquest Jewish Community Centre in Coquitlam is seeking Day camp instructors for Spring and Summer breaks of 2022. Must have week long availability with full time hours 8-3:30

Camp Instructors are responsible for planning and implementing a variety of camp activities based on their individual skillset; ensuring all policies and procedures are adhered to; supervising groups of children and youth; organising camp supplies and equipment; set-up and clean-up duties; as well as other duties as required for camp to operate smoothly.

Duties and Responsibilities:

- Planning and facilitating lesson plans; including icebreakers, energizers and 'in-between' activities
- Organizing program supplies and transporting camp equipment
- Adhering to all Burquest's policy and procedure
- Supervising children and youth ages 6-13
- Implementing positive camper behaviour management strategies
- Administering care in emergency and first aid incidents, exercising sound judgment and leadership, and deferring to supervisors when appropriate
- Pre and post camp set up and clean up duties
- Other duties as necessary

Working Conditions:

- Community Center environment
- Inside and outside work environment, includes but not limited to pool, field, and playground areas.
- May experience extreme heat temperatures during Summer months
- Ability to sit/stand for long periods
- Ability to lift/carry 40 lbs.
- Ability to stand, sit, lift, bend, twist
- Work in the vicinity of children and older adult

Qualifications:

- Previous children's programming experience
- Previous coaching or instructing experience
- Experience working with children and youth in group settings

Personal characteristics

- Outgoing and enthusiastic personality
- Strong organisational skills
- Ability to prioritise safety, while creating fun and memorable experiences for camp participants
- Ability to positively manage behavioural challenges
- Ability to remain calm in emergency situations
- Flexibility and willingness to make mid-program adjustments to accommodate the needs and abilities of the group

Other:

- Criminal Record Check, with a Vulnerable Sector Check (cost will be reimbursed)
- Current Standard First Aid Certification with CPR-C + AED
- Ability to use personal cell phone for work purposes, including data required

Note: Burquest has a comprehensive COVID health and safety plan to support both staff and camper wellbeing. Camp leaders are required to be fully vaccinated

Compensation: \$15.50-\$16.50 per hour based on previous experience and qualifications

8 hours of paid mandatory training will be provided prior to program start

To apply, submit your cover letter and resume to admin@burquest.org. Please include in your cover letter any special talents, hobbies or interests that you would be able to leverage during camp.